

Dear

I would like to increase my value to the organization by attending AP-Networks' software user conference, The Network Edge, in Galveston, Texas from June 5th – 7th, 2019 at the San Luis Resort, Spa and Conference Center.

The Network Edge will bring together technical users of the Turnaround Network and the wider AP-Networks Software Toolset. The Network Edge is the perfect opportunity to gain in-depth knowledge of NaviTrack, the Readiness Pyramid, and other AP-Networks software tools. Attendees will also engage with peers and AP-Networks software experts, thereby broadening my network and my knowledge of best practices from throughout the industry.

The Network Edge will enable me to:

- Help maximize our investment by learning how to most effectively use AP-Networks' tools in our day-to-day planning and preparation
- Gain a deeper knowledge of NaviTrack and the AP-Networks Software Toolset
- Get questions answered by the AP-Networks experts
- Learn about upcoming features and enhancements and how they could help us
- Influence future features and enhancements

Below is a summary of estimated expenses:

Conference Registration:	
Airfare:	
Hotel Accommodations:	
Ground Transportation:	
Other Expenses (NOTE: Most meals are covered):	
Projected Total Cost:	

If I attend, I will bring back knowledge and insights that I can directly implement and share with our team.

Thank you for your consideration. I look forward to your reply.

Regards,